UNDP Initiation Plan to programme
the project preparation grant (PPG) received from the GBFF

Initiation Plan / GEF PPG

Project Title: Strengthening the protected area system in Angola through innovation and capacity development. **Country: ANGOLA** **Country Programme Outcome:** COOPERATION FRAMEWORK OUTCOME 3.1: By 2028, more people, especially women, youth and the most vulnerable, benefit from sustainable management of the environment and natural resources and are resilient to disasters and climate change. **Gender Marker rating:** *GEN 2* **SES Pre-Screening Categorization:** N/A (SESP Pre-Screening not conducted) *IP start date: August 2024* *IP end date: November 2025*		
Quantum Project ID: 01002994 Quantum Award ID: 1292922 PIMS number: 9973 Management Arrangement: *DIM*	**Total budget:** Allocated resources: ● GEF	**US$ 150 000** US$ 150 000

AGREED BY

		Day/Month/Year
UNDP Resident Representative[1]	Signature	Date

[1] Edit as necessary. Include other Agency as necessary.

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I. BRIEF DESCRIPTION OF THE INITIATION PLAN/GEF PPG

Objective & Final Outputs

The objective of the GBFF PPG is to develop the project concept into a full project: **Strengthening the protected area system in Angola through innovation and capacity development**. The project's core strategy is to focus on enhancing Angola's protected area (PA) system by fostering innovation and building capacity, with a goal to establish a solid foundation for comprehensive capacity development, inclusive multi-stakeholder conservation governance, and sustainable funding. It emphasizes the empowerment of Indigenous Peoples and Local Communities (IP&LCs), including women, to manage lands sustainably around PAs. A special grant-making scheme will support their access to financial resources, promoting cooperative governance models IP&LCs are expected to be engaged and involved in project design and implementation, and they will be represented on the project steering committee.

The core project strategy is to address urgent capacity development needs in the immediate context of QNP, while creating long-lasting capacity that can be progressively transferred to other PAs, including financial capacity through support for establishing a conservation trust fund and fundraising. The project also specifically addresses the needs for strengthening a more participatory approach to PA management in Angola – one that is both gender-sensitive and socially inclusive. Emphasizing the crucial role of IP&LCs and women as change agents, the project seeks to prevent biodiversity loss by improving PA management effectiveness and financial stability, benefiting both the environment and local communities. The project will generate Global Environmental Benefits (GEBs) by preventing biodiversity loss in and around Protected Areas (PAs) through enhanced management and more stable financial support that benefits IP&LCs. Additionally, by focusing on improving the management of QNP, an exemplary PA, the project seeks to transform it into a leading hub for innovative and inclusive PA management development.

The project's main strategy is to establish a strong foundation for capacity development and sustainable conservation funding, aiming for expansion over time. It involves three key components that facilitate transformative outcomes by addressing identified barriers, with underlying assumptions detailed in the component descriptions.

Component 1: Continued capacity development for enhanced PA management
Outcome 1: *The PA system in Angola functions more effectively due to improved management tools*

GBFF resources are cost-effectively used under **Output 1.1** to develop and roll-out a continuous certified training program in Catalagombe training center for rangers within QNP, targeting different groups of stakeholders involved in conservation work: not only rangers, but also PA administrators, other INBC staff, NGOs and IP&LCs, especially through CBOs, would benefit. Training activities will include elements of practical application in a *learning-by-doing* approach, thereby directly benefiting the management of QNP and other PAs. Focused investments in equipment supportive of capacity development for enhanced management are also foreseen.

Output 1.2 aims to establish strong asset and human resources (HR) management systems for recording Protected Area (PA) income and expenditures, fostering effective financial and staff, fleet, and equipment management. It emphasizes the need for INBC to embrace and execute the URSA Global Action Plan for Rangers, incorporating a safeguarding framework to ensure the welfare of rangers and the safety and human rights of the communities they interact with.

Output 1.3 focuses on integrating innovative technologies and procedures to enhance monitoring, surveillance, infraction reporting, and communication within INBC and its external stakeholders. Key initiatives include creating a unified GIS for all Angolan PAs, updating the World Database on Protected Areas (WDPA), and enhancing INBC's intranet and website to serve staff, visitors, and the public better. Training under Components 1 and 2 aims to benefit a broad audience beyond QNP, equipping them to apply their new skills across other Protected Areas. This is related to the **key assumptions** (i) Key stakeholders, including women, IPLCs, NGOs/CBOs can effectively participate and benefit from activities and (ii) All beneficiaries who have completed training will be usefully absorbed into operational structures or integrated in other productive conservation initiatives. Especially regarding INBC staff, this requires well-planned institutional articulation and HR management.

Component 2: Inclusive PA management and partnerships
Outcome 2: An effective framework for inclusive and participatory PA management is operational
Inclusive PA management is of paramount importance for the success of agreed arrangements with IP&LCs.

Output 2.1 aims to enhance legal, policy, and management frameworks for collaborative management involving NGOs, CSOs, CBOs, and the private sector in QNP. This includes tourism concessions, Payment for Ecosystem Services (PES), Access and Benefit-Sharing (ABS), and other financial mechanisms for conservation funding. It will involve aligning with national legislation and proposing future legal developments. Despite current policy limitations, feasible land and resource use agreements can be established with IP&LCs through participatory methods requiring specialized skills. Various community-based conservation methodologies have been explored in Africa.

Under **Output 2.2,** INBC staff are trained in gender and culturally sensitive and human-rights based methodological frameworks for the participatory and negotiated development of local arrangements for PA management engaging IP&LCs.

In articulation with the capacity development strategies of Component 1, **Output 2.3** focuses on offering practical training and mentorship to selected INBC staff, emphasizing shared and community-based

conservation management. This approach acknowledges the value of direct learning from successful conservation contexts beyond theoretical capacity building in QNP. It plans to establish partnerships with academic institutions, NGOs, and successful Protected Areas in Southern Africa to host and mentor INBC professionals. In addition to the same two assumptions that apply to Component 1, these three outputs depend on the **assumption** that (iii) in the face of global trends in conservation, the project will be met with increased political will and openness to shared governance models.

Component 3) Scaling up financial leverage for effective PA management.
Outcome 3: A conservation financing facility and combined fundraising capacity are in place and expected to become the primary source of funding for the Angolan PA estate

Component 3 will contribute to more reliable medium to long-term finance for managing the Angolan PA system.

Output 3.1 will focus on capacity development of INBC staff to conduct effective fundraising and engage with a diverse range of potential donors for funding key conservation activities in Angola, also using a *learning-by-doing* approach. Under **Output 3.2**, set up an independent conservation trust fund for Angola's biodiversity conservation, aligning with best practices. This fund will secure, distribute, and oversee finances dedicated to conservation efforts. The initiative will work in coordination with similar efforts by the World Bank and UNDP to establish this trust fund.

Output 3.3 will operationalize a small grants scheme in view of supporting IP&LC's managing lands for conservation, either within the PAs or in their vicinity. The initial focus will be on the legal, policy and operational framework for the scheme. Resident IP&LCs organized through CSOs from PAs zones across the country will be able to apply. The scheme, which will consume at least $450K for the grants only, will strive to benefit 52% women. Disbursement is expected to start during the second year of the project. Eligible proposals for cooperative and sustainable approaches to PA governance will need to be aligned with the management plans for the PAs.

Finally, **Output 3.4** will implement the initial phase of a long-term strategy for the capitalization of the conservation trust fund. Key assumption: (iv) independent conservation trust funds (CTFs) are a viable mechanism in the Angolan context that will generate sufficient ownership, which in turn is also related to the above-mentioned assumption (iii) Selection of private sector parties will be subject to screening, applying UNDP's Private Sector Due Diligence risk screening tool.

The following information is to be consulted as background for the GBFF PPG phase:

- GEF Council approved GBFF PPG (PFD and child project concept note for projects that are part of a program)
- Comments from GEF Secretariat, Council, STAP
- Annotated UNDP-GEF Project Document Template and associated guidance included therein
- UNDP policies and procedures
- UNDP-GEF guidance notes on GEF project development (which will be provided by the RTA) and
- GEF polices on: Project Cancellation; Fee Policy for GEF Partner Agencies; Project and Program Cycle; and Minimum Fiduciary Standards for GEF Partner Agency (in particular sections dealing with the required separation of oversight and execution support services). All GEF policies are available here.

The final outputs of the GBFF PPG are:

1. UNDP-GEF Project Document (ProDoc)
2. Mandatory annexes to the ProDoc
3. GEF CEO Endorsement Request and all mandatory annexes; and
4. Validation Workshop report (required for projects with a high SESP categorization, as appropriate for all others).

Any additional studies and other reports produced under the GBFF PPG and not included in Annex to the project document will be submitted to UNDP and saved for future reference.

Key Dates for the GBFF PPG

Milestone	Date	Notes
Internal submission date for UNDP NCE review and clearance	*9 December 2024* *30 October 2024*	GBFF: PFD: within 8 months after the program commitment deadline included in the PFD Date of RTA and SESP clearance will be prior to this date
First GEF Submission Deadline for CEO Endorsement	*9 February 2025*	FSP must be within 9 months of PIF approval MSP: must be within 6 months of PIF approval before the program commitment deadline **Failure to submit a ProDoc and CEO ER to the GEF Sec by this date will lead to the automatic cancellation of the project by the GEF Sec.**
CEO Endorsement Deadline after which the project will be cancelled if not endorsed	*9 May 2025*	GBFF projects: **If the project has not been CEO endorsed by the deadline, it will be automatically cancelled by the GEF Sec.**

Management Arrangements

The UNDP *Country Office Angola* will lead the project development process and manage the GEF PPG budget in full consultation with the BPPS VF unit and the Regional Technical Adviser. The GEF PPG Quantum budget is presented in *Section IV: Total Budget and Work Plan*.

As appropriate, a Working Group will guide the GEF PPG team and review and endorse the GEF PPG deliverables. The Working Group is responsible for ensuring that the deliverables outlined in this GEF PPG are completed on time and in line with UNDP and GEF requirements. T. The National Director for INBC will -chair the working group. The RR or his delegate will co-chair the Working Group which will meet on a weekly basis. Working Group members will include representatives from the National Institute for Biodiversity and conservation (INBC) and the Ministry of Environment, UNDP CO, UNDP SES Technical Advisor, UNDP Regional Technical Specialist and PPG team members.

The GEF PPG team will be composed of the consultancies described in the draft Terms of Reference (TORs) in Annex 2.

II. STAKEHOLDER ENGAGEMENT, PUBLIC DISCLOSURE, AND OTHER REQUIREMENTS

To ensure strong country ownership and in line with the stakeholder engagement requirements outlined in UNDP's Social and Environmental Standards (SES), the SES Guidance Note of Stakeholder Engagement,

the GEF's Guidelines on the Implementation of the Policy on Stakeholder Engagement and the GEF Policy on Gender Equality, the development of the project to be undertaken during this GEF PPG phase will be done in full consultation and close engagement with government, CSO and other relevant stakeholders – in particular those who will benefit from and be directly involved in the implementation of the project (i.e., direct project beneficiaries) and those who may be impacted (positively or negatively) by the project. Stakeholder Engagement and analysis must be conducted in an inclusive and gender-responsive manner so that the rights of women and men and the different structural barriers, knowledge, needs, roles, and interests of women and men are recognized and addressed.

Careful and complete documentation of stakeholder engagement is vital. Detailed evidence of all consultations will be prepared and submitted to UNDP. A list of the consulted stakeholders and details of the associated meetings will be included in the Comprehensive Stakeholder Engagement Plan (see section B-a below).

If the fully designed project has an overall Social and Environment Screening Procedure (SESP) categorization of moderate, substantial, or high, then the following disclosure requirements apply:

1. A final validation workshop report will be prepared summarizing the outcomes of the validation workshop and other consultations undertaken during the PPG phase. This report will become a key reference document should an environmental and social complaint/grievance be filed during project implementation. This is mandatory for high and substantial risk projects and recommended for moderate risk projects.
2. The UNDP-GEF project document, SESP and related draft management plans and frameworks, and other relevant information/documents will be made available to the public on the UNDP Country Office website or open.undp.org. These documents should be available 30 days before the LPAC meeting for moderate risk projects, 60 days in advance for substantial risk projects, and 120 days in advance for high-risk projects.

See the SES Supplemental Guidance on Disclosure for more information.

III. GEF PPG ACTIVITIES

Component A: Preparatory Technical Studies & Reviews
The following technical studies and reviews will be conducted.

Desktop and field-based studies and data collection
This research should produce the background information required to prepare the ProDoc (including its Annexes) and CEO Endorsement Request, including but not limited to the following:

- Development challenge and strategy (including threats, problems, and barrier assessment);
- Review of national policy and legislative frameworks related to biodiversity conservation, PA management and conservation finance frameworks in Angola;.
- Problem and solution trees, assumptions and risks, developed in consultation with project stakeholders for a robust Theory of Change, Results Framework, and solid M&E plan;
- Review of relevant past and ongoing projects for lessons, including project evaluations; and
- Any other analyses required to address all comments on the PIF received from GEF Secretariat, GEF Council members, and STAP.

Gender Analysis

A gender analysis will be prepared to fully consider the different needs, roles, benefits, impacts, risks, differential access to and control over resources of women and men (including considerations of intersecting categories of identity such as age, social status, ethnicity, marital status, etc.) and to identify appropriate measures to address these and promote gender equality and women's empowerment. See the guidance available here.

Social and Environmental Standards: Screening and Assessments

A pre-SESP was not required or completed for the PPG/Concept Note. However, an initial SES screening was performed, which has initially established the overall risk categorization of the project as **Substantial** and highlighted the potential SES risks that will be further assessed during the PPG phase. These potential SES risks include Biodiversity Conservation and Sustainable natural Resource Management (Standard 1), Climate Change and Disasters Risk (Standard 2), Cultural Heritage (Standard 4), and Indigenous Peoples (Standard 6). In addition, there could be risks associated with human rights and accountability (both Programming Principles).

An overarching ESMF, with other supporting frameworks, including a Process Framework, a Native/Ethnic Groups Planning Framework and potentially a Livelihoods Action Framework. A preliminary assessment of cultural heritage impacts should also be completed during PPG and a Comprehensive Stakeholder Engagement Plan should be prepared to ensure that the necessary assessments are carried out during project implementation. The standard templates are available in the UNDP SES Toolkit. The Framework(s) and ProDoc must clearly state that none of the risk-associated project activities will commence until the assessment(s) have been completed; the required management frameworks or plan(s) have been prepared, and the plan(s) have been publicly disclosed and approved by the Project Board.

Identification of project sites

In terms of **contributions to GEF Core Indicators**, the project will strengthen an existing protected area within Angola's (Sub-indicator 1.2 from GEF Core indicators): Quiçama National Park (IUCN Category II and WDPA ID 348). Through improved institutional and community capacity for PA management, the project will indirectly benefit the entire PA System of Angola, which covers some 13.4 million hectares of terrestrial landscapes plus 6,700 ha or marine areas. Quiçama National Park provides protection to an area of 996,000 hectares of Angolan scarp savanna and woodlands – an ecoregion of limited distribution within Angola, and which is part of the Tropical & Subtropical Grasslands, Savannas & Shrublands Biome. The project will directly benefit 10,000 people (50.5% women) as an estimate and divided within two main groups: (a) INBC and PA staff (among the rangers) as well CSO and CBO staff, who will be capacitated; and (b) approximately 2,000 IP&LC household.

Quiçama National Park (QNP), established in 1957 near Angola's capital, highlights the challenges facing the Angolan Protected Area (PA) system. As the most visited national park, QNP has potential for increased tourism revenue, serving as a model for the system. However, poaching during the civil war and subsequent management issues have hindered its development. Despite co-management efforts and GEF-supported initiatives for infrastructure and capacity building, sustained support is crucial for lasting improvements. A 2019 management plan awaits implementation, and there's a need to enhance INBC's management expertise, including adopting gender-sensitive and socially inclusive practices. The Catalagombe Ranger School within QNP offers an opportunity for improving PA management skills, pending necessary upgrades and support for innovative governance approaches.

Financial planning, co-financing, and investment mobilized.

Co-financing and investment mobilized – as defined in the GEF Policy and Guidelines on co-financing - will be confirmed, and additional sources identified through a series of consultations with partners to ensure a coherent and sustainable financing package for the project, including post-GEF grant phase to the extent possible. The GEF is seeking high co-financing/investment mobilized to GEF grant ratios with a preference for grants, loans, and other public investments over in-kind co-financing. The GEF also expects the Government to significantly support the costs associated with project execution (i.e., PMC).

Stakeholder analysis

Building on the initial identification of stakeholders in the PPG initial phase, an appropriately scaled analysis of project stakeholders will be undertaken. This stakeholder analysis will provide the foundation for developing the project's Comprehensive Stakeholder Engagement Plan and facilitate the prioritization of engagement activities with particular stakeholder groups and individuals. Projects with pre-screening categorizations of Substantial or High will prepare a **comprehensive** stakeholder analysis. See the UNDP SES Guidance Note on Stakeholder Engagement.

Appraise and formulate the most appropriate project implementation and execution modality.

The design of the project will comply with UNDP's Program and Operations Policy and Procedures (POPP), Financial Regulations, Programme and Project Management and Quality Standards, and UNDP-GEF guidance (which will be provided by the RTA). A full assessment of the most appropriate project implementation and management arrangements will be conducted in full consultation with the RTA, UNDP Country Office, Resident Representative (or their Deputy), the relevant government coordinating agency, and the GEF OFP in the first two months of the PPG.

Project management arrangements must be discussed and agreed upon early and in the first two months of the PPG phase and an assessment and selection of the most appropriate Implementing Partner and/or third parties (Responsible Parties) with full capacity to execute the project must be carried out.
During the first two months of the PPG phase:

- For all potential Implementing Partners, assess their capacity to implement the project and assess all related risks. This must include HACT and PCAT assessments[2].
- Discuss the level of co-financing the Government and Implementing Partner can commit to this project. As per GEF Policy, the GEF is seeking high co-financing to GEF grant ratios and expects the Government to significantly support the costs associated with project execution (i.e., PMC) for this project.
- Based on these assessments, select and confirm the Implementing Partner for the project in consultation with all relevant stakeholders. The selected Implementing Partner must express willingness to serve as the Implementing Partner for the Project, and the concerned government must agree to using the selected Implementing Partner for the Project (please see UNDP's Policy on Selecting Implementing Partners).
- If the Implementing Partner does not have full capacity to execute the project, and execution support is likely needed, discuss with the UNDP Resident Representative whether the Implementing Partner is the correct choice. If not, select another Implementing Partner, if possible. If that is not an option, explore alternative options for providing execution support via Responsible Parties (see UNDP Policy on Selecting Responsible Parties). Discuss with the

[2] Including mandatory procurement assessment and construction assessment when applicable

Implementing Partner the role of the Responsible Parties in project execution and the execution support these parties could provide.

- The GEF Policies on Minimum Fiduciary Standards require a separation of functions between project implementation (i.e., oversight) and project execution (which generally includes managing and administrating the day-to-day activities of projects in accordance with the legal agreements with the GEF). Oversight activities are the primary responsibility of the GEF Agency (i.e., UNDP). In contrast, the execution activities are the responsibility of the Executing Entity (i.e., the Implementing Partner and/or Responsible Party in UNDP terminology). While UNDP policy offers the possibility for UNDP to provide execution support to NIM or execute the project under a DIM modality in case there is a government request for such support, GEF policy only allows GEF Agencies to step into an execution role in 'exceptional circumstances', which are assessed on a case-by-case basis. Hence, whenever a project involves GEF funding, the exceptional circumstances where there is a clear and well-founded rationale for UNDP to perform certain execution functions **should always be well documented and transparently disclosed, discussed, and agreed upon with the GEF Secretariat at the project concept (PIF) stage before CEO Endorsement, regardless of whether the execution services are intended to be funded from the GEF grant or non-GEF resources.** See the UNDP-GEF ProDoc template guidance for further information.
- Consult with the RTA on the latest guidance regarding UNDP providing support services to the Implementing Partner. If the costs for UNDP to provide support services are to be charged to the GEF project budget, the UNDP support services must be approved by the GEF Secretariat before CEO endorsement.
- Consult with CO Head of Procurement Unit/Operations Manager and Regional Procurement Advisors on envisaged procurement/contracting project procurement requirements, identified risks, development of optimal procurement strategies, development of project procurement plans and opportunities to incorporate sustainable procurement considerations and indicators to the project.

Other required studies

Communication and Knowledge Management strategy – prepare a communication and KM strategy and a plan for stakeholders at various levels

Component B: Formulation of the UNDP-GEF Project Document, CEO Endorsement Request, and Mandatory and Project Specific Annexes

Based on the technical studies and reviews undertaken under **Component A**, the UNDP-GEF Project Document will be developed, and the GEF CEO Endorsement Request will be prepared. See additional guidance notes below.

The GEF PPG Team Leader will be responsible for consolidating and finalizing all required materials.

Comprehensive Stakeholder Engagement Plan

At a minimum, the Plan must include the following elements:

- Stakeholders who have been and will be engaged (based on stakeholder analysis), including potentially marginalized or disadvantaged groups/individuals and stakeholders that will be involved in particular project outputs/activities (the 'who');

- Key stakeholder objectives and interests (the 'why');
- Steps and actions to achieve meaningful consultation and inclusive participation, including information dissemination and any special measures required to ensure inclusive participation of marginalized disadvantaged groups/individuals the dissemination of information (the 'how');
- Breadth and depth of stakeholder engagement throughout the project cycle and decisions that need to be made through stakeholder engagement (the 'what');
- Timeline for engagement activities and how they will be sequenced, including information disclosure (the 'when');
- Indicators of stakeholder engagement and monitoring plan on progress and issues that arise;
- Roles and responsibilities for ensuring effective stakeholder engagement through the implementation of the Plan, including the role of stakeholder representatives and whether stakeholder engagement facilitators are required; and
- Resource requirements and associated budget.

As the SES category is assumed to be *Substantial* Risk:

- A project-level Grievance Redress Mechanism (GRM) will be described in the Comprehensive Stakeholder Engagement Plan and established in the first year of project implementation. See the UNDP guidance on GRM and sample TOR.
- The Stakeholder Engagement Plan must comply with the UNDP Guidelines for a Comprehensive Stakeholder Engagement Plan

See the UNDP SES Toolkit, which contains guidance on Stakeholder Engagement, the standard SEP template, and the GEF guidelines on stakeholder engagement.

Gender Action Plan and Budget

The gender analysis conducted in **Component A,** along with relevant findings from the stakeholder analysis and background studies, will form the basis of a Gender Action Plan to guide gender mainstreaming during project implementation. The Gender Action Plan must include indicators, targets, timeframe, responsible party, and budget, which are linked to the project's components/outputs, outcomes, and activities. As part of preparing the Gender Action Plan, indicators should be proposed for inclusion in the Results Framework to facilitate the monitoring of the proposed gender mainstreaming actions.

See the guidance available here.

Social and Environmental Standards: Screening and Management Measures

In line with the assessments conducted during **Component A** (above) and UNDP's Social and Environmental Standards (SES) policy and all associated SES Guidance Notes, the SESP will be developed iteratively, taking into account the early risk screening that was carried out for development of the Concept Note. All risks identified in the SESP will be reflected in the risk table and risk section of the ProDoc, and in the Project's Risk Register.

Based on the results of the SESP and preliminary environmental and social assessment, an Environmental and Social Management Framework will be developed to outline the required safeguards procedures and requirements for the project. This will include relevant thematic frameworks as needed – these will likely

include at least a Process Framework and/or Livelihoods Action Framework and a Community Engagement Planning Framework.

- Stakeholder analysis and comprehensive Stakeholder Engagement Plan, including a Grievance Redress Mechanism, ensuring full engagement with local communities and all stakeholders during the PPG phase, and ensuring that these are adequately documented.
- Gender analysis and Gender Action Plan.
- Preparation and finalisation of a full SESP.

See the SES Guidance Note on Assessment and Management for further guidance. Please contact UNDP for additional information as needed.

GEF and LDCF/SCCF Core Indicators

The CEO endorsement-stage data for the relevant Core Indicators and sub-indicators will be prepared. For GEF Trust Fund projects, the completed GBFF Core Indicators Worksheet - with both the original PIF-stage data and the CEO endorsement-stage data - will be annexed to the ProDoc. LDCF/SCCF projects will use the CCA Results Framework worksheet.

The relevant Core Indicators will be included in the project's Results Framework at the Objective level, where appropriate. See the GBFF Guidelines on Core Indicators and Sub-indicators.

Completion of the required official endorsement letters

These letters include the official letters on the co-financing guarantee(s) from participating government institutions, bilateral development partners, multilateral development partners, NGOs, the private sector, or others who wish to provide cash or in-kind contributions to the project.

A GEF OFP endorsement letter will also be required for any new participating countries to a global or regional program/project not included in the PIF/PFD submission.

Updated GEF OFP endorsements letters are also required if the requested GEF grant amount has changed since PIF/PFD approval.

Mandatory Annexes

In addition to the documents listed above, the following Annexes should be prepared by the GEF PPG team:

- Project map and Geospatial Coordinates of project sites
- Multi-Year Work Plan
- Monitoring Plan
- UNDP Risk Register
- Overview of Technical Consultancies
- GBFF Taxonomy
- Initial Project Procurement Plan and TORs for key Project staff

Upon a request from the RTA during the PPG implementation, the PPG team may be required to prepare additional annexes.

Project Management Arrangements

Based on the stakeholder analysis and consultations undertaken in **Component A** above, agreement(s) on project management and governance arrangements - including roles, responsibilities, and accountabilities of lead and partner Agencies - will be secured early in the project development phase and will be fully detailed in the ProDoc. Standard text from the governance and management arrangement from the GEF-8 template should never be removed.

Component C: Validation Workshop and Report

A validation workshop will be held with relevant stakeholders to present, discuss and validate the project activities and the final draft of the UNDP-GEF project document. A validation workshop report will be prepared for projects with an overall safeguards risk rating of substantial or higher.

IV. TOTAL BUDGET AND WORK PLAN FOR GBFF PP

Quantum Project ID:	01002994	**Project Title:**	Strengthening the protected area system in Angola through innovation and capacity development.
Quantum Award ID:	1292922	**Award Title:**	Strengthening the protected area system in Angola through innovation and capacity development.
Business Unit:	AGO10		
PIMS number:	9973		
Implementing Partner:	UNDP		

GEF Outcome/ Quantum Activity	Responsible Party	Fund ID	Donor Name	Quantum Budgetary Account Code	QUANTUM Budget Description	Amount US$	Budget Notes
Project preparation grant to finalize the UNDP-GEF project document for project	UNDP	62182	GBFF	72100	Contractual Services – Company	**100,500**	**1**
				75700	Trainings, meeting/workshop	**15,500**	**2**
				71600	Travel	**19,000**	**3**
				72500	Supplies	**4,000**	**4**
				74100	Professional services	**5,000**	**5**
				74200	Audio Visual & Print Prod Costs	**6,000**	**6**
					PROJECT TOTAL	**150,000**	

Budget Note No.	**Budget Note** *Budget note should detail the use of the use of the budget. For example, outputs/deliverables of the consultants must be clear. Include cost breakdown and calculation basis (e.g., daily fee and number of days/weeks, unit cost and quantity)*	***Total Budget***
1	International consulting firm, who will provide 9 different experts (contract duration till April 2025): ● Intl Project development specialist, Team Leader. 12 weeks @ weekly rate USD 3,250* ● Intl Safeguards Expert, responsible for SESP, ESMF, PF/LAF, GRM, Native Groups Planning Framework/Native Groups Plan, Cultural Heritage Analysis, and quality assurance of SEP and GAP. 5 weeks@ weekly rate USD 2,750** ● Intl Expert on private sector and innovative finance mechanisms for biodiversity conservation 4 weeks@ weekly rate USD 2,750** ● Natl Team Leader (Coordinator), stakeholder mapping and consultations, inputs into SESP, institutional capacity assessments, field missions' coordination, GIS and spatial analysis. 9 weeks@ weekly rate USD 1,750** ● Natl Senior Specialist in biodiversity conservation, protected areas management and human-wildlife conflict management, METTs. 4 weeks@ weekly rate USD 1,750** ● Natl Senior Specialist in community livelihoods development, local wildlife economy and benefit sharing. 4 weeks@ weekly rate USD 1,750** ● Natl Senior Specialist in gender analysis and social inclusion. 4 weeks@ weekly rate USD 1,750**	*39,000* *13,750* *11,000* *15,750* *7,000* *7,000* *7,000*
2	Meetings and workshops • Kick-off of PPG stage 2 workshop USD 7,750	15,500
3	Cost of travel to potential project sites for baseline development and stakeholder consultation. DSA USD382*10 days each * 3 Consultant USD 11,460 + 3 Air tickets USD7,540	19,000
4	Supplies for the CO team in charge of the PPG management, communications etc…	4,000
5	HACT Assessment of Implementing Partner	5,000
6	Prodoc translations	6,000

V. GEF PPG ACTIVITIES TIMEFRAME AND BUDGET

PPG Activity	Month June 2024	Month July	Month Aug	Month Sep	Month Oct	Month Nov	Month Dec	Month Jan 2025	Month Feb 2025
Component A: Technical studies, etc.									
Component B: Formulation of ProDoc, etc.									
Component C: Validation Workshop									
Delivery of final outputs									

VI. MANDATORY ANNEXES

Annex 1: GEF CEO PIF/PPG Approval Letter

PPG Approval Letter

Annex 2: Draft Terms of Reference (TORs) of Consultants Financed by the Project Preparatory Grant (GEF PPG)

The company should provide the list of proposed names of consultants in their application for each of the PPG team experts and, in particular, this will be required as a part of the application for the international experts of the PPG team.

Position, Type, and Cost	Role, Deliverables and Qualifications
Consultant 1: International Project Development Specialist (GEF PPG Team Leader) **Type:** Consulting company **12 weeks @ weekly rate $3,250**	**Role** The Project Development Specialist will be the GEF PPG Team Leader and will be responsible for quality assurance and timely preparation of all reports and documentation, including the finalized UNDP Project Document (ProDoc) and CEO Endorsement Request, with all mandatory and project specific Annexes and supporting documentation. S/he will be responsible for managing all consultants on the GEF PPG Team and coordinating the Team's work, in close collaboration with the National Team Leader, the UNDP CO and the UNDP RTA and UNDP SES TA. **Responsibilities and Deliverables** 1) Management of the GEF PPG Team a. Define and submit a detailed methodology and work plan in consultation with the other consultants with clear delegation of responsibilities for the International Consultants (IC) and National Consultants (NCs); b. Ensure that project development is participatory, gender-responsive and based on extensive stakeholder engagements, including with communities; and c. Verify and ensure that all project components are technically sound and cost effective. d. Ensure programmatic coherence and contribution of this project to the entire GBFF guidelines and GBFF objectives. 2) Preparatory Technical Studies and Reviews (Component A): With inputs from the national consultants, as detailed in their respective TORs: a. Compile baseline/situational analysis for the full-size project (FSP). This will include a precise definition of baseline projects, activities, budgets, goals, and co-financial links to GEF outcomes; a definition of GEF incremental value per outcome and output; and a presentation of results of the incremental cost-analysis in matrices as appropriate. b. Ensure alignment to GBFF guidelines of the various draft sections/documents (especially Theories of Change, Results Frameworks, Knowledge Management and coordination and other technical aspects) c. Lead and oversee the stakeholder analysis and consultations, with support from national consultants, and ensure that they are complete and comprehensive, including consultations with the private sector; d. Ensure the preparation of the gender analysis and ensure its findings are meaningfully integrated into the project's strategy, theory of change, and results framework;

	e. Liaise with the SES Expert to ensure that ~~Ensure~~ action points, including risk assessments are fully implemented during the PPG, and that relevant SES actions and resource requirements are fully integrated into the design of the project and the Total Budget and WorkPlan. f. Oversee the identification of the project sites, with documentation of selection criteria and making sure that geo-referenced data and maps are clearly presented both for targeted protected areas and broader landscapes, as applicable; g. Ensure the design of appropriate project knowledge management processes and platforms, ensuring appropriate linkages to existing mechanisms and knowledge sharing in project landscapes; h. Lead and oversee the identification of opportunities for private sector engagement and co-financing; i. Ensure the preparation of partner capacity assessments and discussions on management arrangements early in the PPG process; j. Oversee the consultations with partners regarding financial planning; and k. Ensure completion of any additional studies that are determined to be needed for the preparation of the ProDoc and all other final outputs. l. Ensure that the URSA/IRF Global Action Plan for Rangers guidance and approach is followed for any law enforcement components of the project, including ranger training. 3) Formulation of the ProDoc, CEO Endorsement Request and Mandatory and Project Specific Annexes (Component B): With inputs from the other consultants, as detailed in their respective TORs, and based on international best practice: a. Develop, present, and articulate the project's theory of change; b. Develop the Results Framework in line with UNDP-GEF policy; incorporating gender disaggregated targets and SES indicators as relevant; c. Develop a detailed Monitoring and Evaluation Plan and Budget; d. Oversee and ensure the preparation of a comprehensive Stakeholder Engagement Plan; e. Oversee and ensure the preparation of a Gender Action Plan and Budget; f. Oversee and ensure the updating of the SESP based on assessments undertaken during Component A, and ensure the development of required environmental and social management framework as required (including potentially a Livelihoods Action Framework, Comprehensive Stakeholder Engagement Plan/Social Inclusion Plan, and an occupational health and safety assessment); g. Oversee the preparation of the required GEF tracking tools (if required) and GEF Core Indicators and ensure these are supported by robust and validated data; h. Secure all co-financing letters; i. Prepare the indicative procurement plan; j. Secure and present agreements on project execution and management arrangements and ensure that the project aligns to UNDP-GEF guidance on UNDP execution support; k. Ensure the completion of the required official endorsement letters; and

	l. Synthesize all analyses, studies, etc. that are prepared under Components A and B to produce the draft UNDP-GEF ProDoc, GEF CEO Endorsement, and all mandatory and project specific Annexes, using the templates.[3] m. The final project design and the budget will need to reflect the commitment to working closely with the global coordination project, its technical assistance initiatives and knowledge management components, which will require specific allocation of funding to facilitate participation in learning and knowledge exchange activities - which the GEF SEC considers will increase the potential for transformational impact. 4) <u>Validation Workshop (Component C)</u>: a. Lead the validation workshop(s) to present, discuss and validate the final draft ProDoc and mandatory and project specific annexes, with a special focus on the SESP and any management plans; b. Oversee all necessary revisions that arise during the workshop(s); and c. Ensure completion of Validation Workshop Report. 5) <u>Final Deliverables</u>: a. Consolidation of all technical and consultation inputs and comments including from national stakeholders, UNDP, GEF Secretariat, STAP and GEF Council, into a well written and concise UNDP ProDoc with all required sections and Annexes, in line with the standard UNDP-GEF ProDoc template and annotated guidance; b. Completion of the GEF CEO Endorsement Request; c. Finalized SESP (and SES management framework as required); d. All documentation from GEF PPG (including technical reports, meeting minutes, etc.); and e. Validation Workshop Report. **Qualifications** ▪ Master's degree or higher in a relevant field, such as environment or relevant areas ▪ Minimum 10 years of demonstrable experience in the technical area of environment and integrated development and in preparing high quality project documents, particularly for UNDP and GEF projects; ▪ Excellent written and oral communication skills in English; ▪ Demonstrated understanding of the GEF rationale and procedures, and demonstrated experience in formulation of GEF-funded project proposals, using the logical framework and the results-based management approaches; ▪ Knowledge of and experience in the implementation of Rio conventions on environment ▪ Fluency in written and spoken English; ability to read documents and communicate in Portuguese is a distinct advantage. ▪

[3] Please verify with the UNDP-GEF team that the correct templates are being used.

Consultant 2: Intl Safeguards Expert, responsible for SESP, GRM, ESMF (and subsidiary frameworks), and Cultural Heritage Analysis; quality assurance ofSEP, GAP **Type:** Consulting company **5 weeks@ weekly rate @$2,750**	Role The International Safeguards Expert will develop mandatory project Annexes related to application of social and environmental safeguards and support adherence of project development to UNDP's SES and specific requirements, as appropriate, including by making recommendations for integration of SES fully into project design. The SES Expert will also support the GEF PPG Team Leader in ensuring the programmatic coherence and contribution of this project to the entire GBFF guidelines and its objectives. Applying participatory methods, the consultant will conduct Social and Environmental Screening (applying the UNDP SESP), develop an Environment and Social Management Framework (ESMF), Native Groups Planning Framework, Process Framework (PF), Livelihoods Action Framework (LAF), FPIC, and a project-level Grievance Redress Mechanism (GRM). The consultant will advise and guide the project development team on the application of these standards during the project development phase as appropriate and ensure that SES principles are fully embedded in the project's Gender Action Plan, Comprehensive Stakeholder Engagement Plan, as well as other plans developed during the PPG phase. **Responsibilities and Deliverables** 1. Preparatory Technical Studies and Reviews (Component A) a. Working in close collaboration with the UNDP CO and UNDP SES TA, familiarize other PPG team members with UNDP's SES and specific requirements of this project. 6) Support action points, based on the initial SES risk screening carried out at the concept note stage and ensure they are incorporated into the full SESP to be developed iteratively during the PPG. 7) Lead the development of the SESP and conduct initial assessments of project risks, with particular attention to Standards 1, 4, 5, and 6. b. Advise on stakeholder and local community engagement needs for the PPG and review and quality assure the Gender Action Plan and Comprehensive Stakeholder Engagement Plan for the PPG including coordination with the National Team Leader/Expert for stakeholder mapping and consultations, for the appropriate mechanisms for the application of Free, Prior and Informed Consent (FPIC), as needed. c. Work together with national consultants to collect the needed information and documentation to prepare the Native Groups Planning Framework and FPIC that considers the cultural heritage and addresses potential risks. d. Prepare a Cultural Heritage Analysis of both tangible and intangible components. The analysis should include the following: i. Desktop review of any relevant archaeological studies, maps and surveys in the project landscapes. ii. Review of relevant national legislation and regulations, to establish the requirements, under the National Cultural Heritage Law that certain project activities will trigger. iii. Identification of the intangible domains (i.e., oral traditions and expressions; performing arts; social practices, rituals traditional craftsmanship) that might be affected by the project.

	e. Coordinate gathering and assessment of all necessary information for completion of the Environmental and Social Management Framework (ESMF) and all its subsidiary frameworks or plans. f. Support development of the Risk Log. g. Oversee and coordinate with the national consultants on the collection of the needed information and documentation to prepare a Process Framework and a Livelihood Action Framework (LAF) to adequately address the potential economic displacement in productive landscapes inside and outside Protected Areas where applicable. h. Work together with national consultants to collect the needed information and documentation to prepare the project's risk mitigation strategy. i. Work together with national consultants to collect the needed information and documentation to prepare the Grievance Redress Mechanism. j. Work together with national consultants to collect the needed information and documentation to prepare additional safeguards-related studies that are determined to be needed for the preparation of the ProDoc and CEO Endorsement Request as guided by the PPG Team Leader. 2. <u>Formulation of the ProDoc, CEO Endorsement Request and Mandatory Annexes as well as project specific annexes (Component B):</u> a. Finalize and quality assure the SESP, based on assessments undertaken during Component A and detailed development of project interventions, and identify management measures to mitigate risks to be incorporated into the ProDoc; b. Develop the ESMF and additional frameworks, including the Native Groups Planning Framework, Process Framework, and Livelihood Action Framework c. Provide specialist inputs, advice, quality assurance review and/or feedback on relevant sections of the ProDoc to ensure alignment with and consideration of safeguards, including but not limited to: Comprehensive Stakeholder Engagement Plan; Grievance Mechanism; Gender Analysis and Action Plan; Risk Table and "Risks and Assumptions" section; Project Strategy; Relevant project Outcomes and/or Outputs; Terms of Reference for the project management. d. Lead development of Risk Mitigation Strategy. e. Oversee the development of the Grievance Redress Mechanism. Develop additional safeguards-related studies that are determined to be needed for the preparation of the ProDoc and CEO Endorsement Request as guided by the PPG Team Leader. 3. <u>Validation Workshop (Component C):</u> a. Contribute to the validation workshop; and b. Support all necessary revisions on safeguards that arise during the workshop, as appropriate<u>.</u> 4. <u>Final Deliverables</u>: a. Quality assurance of the Gender Action Plan and the Comprehensive Stakeholder Engagement Plan (prepared by the national consultants),

	which include gender-responsive consultation and consultations with local communities and any native/ethnic minorities present within the demonstration landscape. b. Final Social and Environmental Screening (SESP). c. Final Environmental and Social Management Framework (ESMF). d. Final Native Groups Planning Framework and FPIC. e. Cultural Heritage Analysis. f. Final Process Framework (PF). g. Final Livelihood Action Framework (LAF), if pertinent. h. Final Risk Mitigation Strategy. i. Final UNDP Quantum Risk Register. j. Final Grievance Redress Mechanism. **Qualifications** ▪ Master's degree or higher in a relevant field, such as Anthropology, Sociology, Cultural Geography, Environmental Science, or related field. ▪ Minimum 7 years of demonstrable experience in the area of social and environmental assessments; experience with UNDP SES policy and its application in wildlife/protected area management contexts involving communities is a distinct advantage. Fluency in written and spoken English and Portuguese or Spanish.
<u>Consultant 3:</u> Intl Expert for private sector, wildlife/nature economy, innovative finance mechanisms **Type:** Consulting company **4 weeks @weekly rate $2,750**	**Role** The objective of this consultancy is to conduct baseline studies, prepare annexes and PRODOC text, and contribute to the project design in the areas of private sector engagement strategy for enhancing PA management, wildlife/nature economy, innovative finance mechanisms, and risk insurance especially for risks related to human-wildlife conflict, along with the development of the proposed Conservation Trust Fund funded through domestic resources. Support the GEF PPG Team Leader in ensuring the programmatic coherence and contribution of this project to the entire GBFF guidelines and its objectives. **Deliverables** <u>Baseline studies and analysis</u> a. Under the guidance of the team leader, collect baseline information about opportunities and approaches of engaging the private sector in enhancing PA management, promote a wildlife/nature economy in the project landscapes, enabling environment needed for the establishment of a domestically funded Conservation Trust Fund. b. Collect baseline information about innovative finance and domestic incentive mechanisms to support generation of sustained financing for the project landscapes. c. Collect baseline information from other countries in the region about relevant models and opportunities for PA financing models including the setup of a Conservation Trust Fund. <u>Project Design and Preparation of the full-sized project document</u>

	d. Participate fully in the formulation of the project Objective, Outcomes, Outputs and Activities as well as Baselines, Targets and Indicators. e. In collaboration with the team leader and other members of the project team, propose project interventions for engaging the private sector and promoting a wildlife/nature-based economy for the selected landscapes. f. Propose project interventions on innovative finance mechanisms to support a wildlife/nature-based economy in the selected landscapes, including the establishment of a Conservation Trust Fund which is funded by domestic resources. g. Propose project interventions on promoting risk insurance mechanisms especially for risks related to human-wildlife conflict and other nature-based risks in the two selected landscapes. <u>Final Deliverables</u> h. UNDP ProDoc information and details with all required sections and Annexes, in line with the standard UNDP-GEF ProDoc template and annotated guidance. i. Report on private sector engagement strategy, wildlife/nature economy, innovative finance mechanisms such as a Conservation Trust Fund for inclusion as PRODOC annex. j. Text sections and potential annexes for the PRODOC as identified and guided by the Team Leader. **Qualifications** k. Master's degree or higher in a relevant field, such as biodiversity conservation, geosciences, land use planning/SLM, business administration, or a related field. l. Minimum 5 years of demonstrable experience in the technical area of natural resources management, private sector engagement, sustainable finance or a related field; m. Fluency in written and spoken English; proficiency in Portuguese is an advantage.
<u>Consultant 4:</u> Natl Team Leader, Expert for stakeholder mapping and consultations, providing inputs into SEP, leading institutional capacity assessments, field missions' coordination, GIS and geo-	**Role** The National Team Leader will support the PPG Team Leader and all other technical specialist with the coordination of the national team and all in-country activities of the PPG team, including the organization of field missions, will lead the stakeholder mapping and consultations, and will lead all institutional capacity analyses. Support the GEF PPG Team Leader in ensuring the programmatic coherence and contribution of this project to the entire GBFF guidelines and its objectives. The National Team Leader with also help to identify and map the project landscape and targeted intervention sites through satellite images and data layers covering the entire landscape of the Kissama NP, working with the other national consultants to understand the current picture in terms of: i) land ownership, tenure and use rights, ii) location of settlements including natives peoples, iii) land use / land cover, iv) in case of forest areas - intactness / degradation.

spatial mapping and analysis **Type:** Consulting company **9 weeks @ weekly rate USD 1,750****	**Deliverables** <u>Baseline studies and analysis</u> a. In coordination with and under the guidance of the Team Leader, provide effective and efficient coordination of the national team. b. In coordination and under the guidance of the Team Leader and the International Safeguards Expert, conduct the stakeholder mapping (including Native Groups) prioritize and organize stakeholder engagements to ensure it is socially inclusive, culturally sensitive, and gender responsive, and provide substantial input and materials for the Comprehensive Stakeholder Engagement Plan with appropriate budget c. Meet with key stakeholders from Government, communities, private sector, academia and other stakeholders of the project to discuss project baseline, interventions and targets and obtain full stakeholder buy-in into the project design process from the beginning. Ensure timely review from the govt of the ProDoc versions and set up meetings with respective members from the government to promote buy-in throughout the design stage. d. Conduct consultations with Native Groups in QNP to assess level of understanding and capacity to give consent and identify community preferences for FPIC process. Based on these assessments, and if relevant, integrate relevant matters as needed including FPIC into project design and into the comprehensive Stakeholder Engagement Plan. e. Conduct the institutional mapping and capacity assessments and contribute to the identification of key project partners, especially Executing Agency and, if applicable, Responsible Parties for certain project components. f. Support the agreements on project management arrangements and ensure that inclusiveness is adequately incorporated into these arrangements. g. Ensure that stakeholder consultation, including FPIC, is well documented, showing how stakeholders' inputs, including Native Groups' input, has been integrated into project design. h. Support the completion of any additional studies that are determined to be needed for the preparation of the ProDoc and all other final outputs as guided by the PPG Team Leader. i. Liaise with central and regional governments to source spatial data for land use, administrative, forests and other relevant maps. j. Overlay different layers of information such as administrative districts, land use, settlements, target groups, etc. with Restoration and Integrated Land Management Specialist; Social Development Specialist using GIS. k. Generate landscape maps for project sites as baseline and inputs to the design of project interventions. l. Conduct the GIS analysis and spatial mapping and analysis for the project sites as deemed necessary by the team leader. <u>Project Design and Preparation of the full-sized project document</u> m. Participate fully in the formulation of the project Objective, Outcomes, Outputs and Activities as well as Baselines, Targets and Indicators.

	n. Prepare PRODOC annexes on institutional capacity assessments. o. Prepare detailed reports on stakeholder engagement including meetings with government. p. Provide draft Comprehensive Stakeholder Engagement Plan (PRODOC Annex) for finalization by the SES International Expert. q. Organize and provide substantial inputs into the validation workshop and all other workshops needed during the PPG; prepare workshop reports for submission to the Team Leader. r. Prepare the spatial and GIS analysis, maps for the project sites <u>Final Deliverables</u> s. UNDP ProDoc information and details with all required sections and Annexes, in line with the standard UNDP-GEF ProDoc template and annotated guidance. t. Draft Stakeholder Engagement Plan. u. Annex on institutional capacity assessments (lead). v. Workshop reports of validation workshop and other workshops held during the PPG. w. GIS analysis reports and maps. **Qualifications** x. Master's degree or higher in a relevant field, such as political or social science, economics, biodiversity conservation, geosciences, or related field. y. Experience in GIS mapping and interpretation of remote sensing imagery. z. Minimum 7 years of demonstrable experience in the technical area of biodiversity conservation, institutional development, local governance, of which a substantial part must have been acquired in Mozambique. aa. Fluency in written and spoken English and Portuguese.
<u>Consultant 5:</u> Natl Expert for biodiversity, protected areas, human-wildlife conflict, METTs **Type:** Consulting company **4 weeks@ weekly rate USD 1,750****	**Role** The National Expert for Biodiversity, Protected areas and Human-wildlife conflict will conduct baseline studies, prepare annexes and PRODOC text, and contribute to the project design in the areas of biodiversity conservation strategy, protected areas analysis and planning, and the analysis and management of human-wildlife conflict. Support the GEF PPG Team Leader in ensuring the programmatic coherence and contribution of this project to the entire GBFF guidelines and its objectives. **Deliverables** <u>Baseline studies and analysis</u> a. In coordination with and under the guidance of the International and National Team Leader, and in close collaboration with the International GIS expert, provide a comprehensive baseline analysis of the current status and trends with regard to vegetation, wildlife, protected areas, hunting concessions, and adjacent buffer zones and unprotected areas in the two identified landscape corridors.

	b. Identify key pressures and impacts with regard to conservation in the two landscapes and help devise response strategies. c. Conduct individual METT analyses for all protected areas within the project scope for inclusion as annexes with the PRODOC, using the correct METT version as guided by the RTA and Team Leader. d. Support the analysis of institutional capacities in the field of conservation and protected areas management, including the identification of potential Responsible Parties for the project. e. Support the completion of any additional studies that are determined to be needed for the preparation of the ProDoc and all other final outputs as guided by the PPG Team Leader. <u>Project Design and Preparation of the full-sized project document</u> f. Participate fully in the formulation of the project Objective, Outcomes, Outputs and Activities as well as Baselines, Targets and Indicators. g. Support the preparation of PRODOC annexes on project sites, in close collaboration with the International GIS expert. h. Support the definition of project activities in the areas of protected areas and wildlife management, human-wildlife conflict, capacity building of institutions engaged in conservation, including their budgeting. i. Provide substantial inputs into the validation workshop and other workshops needed during the PPG where appropriate; support the preparation of workshop reports for submission to the Team Leader. <u>Final Deliverables</u> j. UNDP ProDoc information and details with all required sections and Annexes, in line with the standard UNDP-GEF ProDoc template and annotated guidance. k. Full set of up-to-date METTs in English language, using the correct METT version. l. Baseline report on conservation status and trends in the two landscapes. **Qualifications** m. Master's degree or higher in biodiversity conservation or related field. n. Minimum 5 years of demonstrable experience in the technical area of biodiversity conservation, of which a substantial part must have been acquired in Mozambique. o. Experience in one of the two landscapes is a distinct advantage. p. Fluency in written and spoken English and Portuguese.
<u>Consultant 6:</u> Natl Expert for livelihoods, communities, local wildlife economy, benefit sharing	**Role** The Natl Expert for livelihoods, communities, local wildlife economy, benefit sharing will conduct baseline studies, prepare annexes and PRODOC text, and contribute to the project design in the areas of community development, including native Groups, in the sense of promoting a local wildlife and nature-based economy emphasizing benefit sharing and economic opportunities based on the sustainable use of wildlife and natural resources in the two project landscapes. Support the

Type: Consulting company **4 weeks @ weekly rate USD 1,750****	GEF PPG Team Leader in ensuring the programmatic coherence and contribution of this project to the entire GBFF guidelines and its objectives. The outputs delivered by this expert will also inform the development of SES instruments prepared by the SES Expert. **Deliverables** <u>Baseline studies and analysis</u> a. Under the guidance of the International Team Leader and the National Team Leader, and in close collaboration with the other members of the PPG team, including the SES International Expert, especially the International Expert for Private Sector and Innovative Finance, provide a comprehensive baseline analysis of policies, practical experiences, and barriers to community socioeconomic development, benefit sharing, and the development of a sustainable, wildlife and natural resource-based economy in the two landscapes and Angola as a whole. b. Identify key barriers to sustainable community development, local job creation, benefit sharing and the development of a wildlife and nature-based economy in the two landscapes and help devise response strategies. c. Support the analysis of institutional capacities in the field of community development, including the identification of potential Responsible Parties for the project. d. Support the completion of any additional studies that are determined to be needed for the preparation of the ProDoc and all other final outputs as guided by the PPG Team Leader. <u>Project Design and Preparation of the full-sized project document</u> e. Participate fully in the formulation of the project Objective, Outcomes, Outputs and Activities as well as Baselines, Targets and Indicators. f. Support the preparation of PRODOC annexes on project sites (socioeconomic part), in close collaboration with the International GIS expert and other members of the project team. g. Support the definition of project activities in the areas of community development and promotion of a wildlife and nature-based economy, including their budgeting. h. Provide substantial inputs into the validation workshop and other workshops needed during the PPG where appropriate; support the preparation of workshop reports for submission to the International Team Leader. i. If the project design retains the "challenge grant" program as outlined in the concept note, clearly outline the criteria for this grant program and ensure that these are aligned with GBFF guidelines and its objectives. <u>Final Deliverables</u> j. UNDP ProDoc information and details with all required sections and Annexes, in line with the standard UNDP-GEF ProDoc template and annotated guidance.

	k. Baseline report on community development, benefit sharing, and experiences, opportunities and barriers to the development of a wildlife and nature-based economy, with emphasis on the two project landscapes. **Qualifications** l. Master's degree or higher in local development, social science, economy, or related field. m. Minimum 5 years of demonstrable experience in the technical area of community development, of which a substantial part must have been acquired in Mozambique. n. Experience in one of the two landscapes is a distinct advantage. o. Fluency in written and spoken Portuguese; fluency in English is a distinct advantage.
Consultant 8: Natl Expert for gender analysis, inputs into GAP **Type:** Consulting company **4 weeks@ weekly rate USD 1,750****	**Role** Under the guidance of the SES International Expert, the National Gender Specialist will conduct the gender analysis and draft the gender action plan for the full project, for finalization by the International Safeguards Expert. Support the GEF PPG Team Leader in ensuring the programmatic coherence and contribution of this project to the entire GBFF guidelines and its objectives. **Deliverables** Baseline studies and analysis a. Prepare the gender analysis and action plan and work closely with the PPG Team Leader and International Safeguards Specialist to ensure its findings are meaningfully integrated into the project's strategy, theory of change and results framework. b. Support the completion of any additional studies that are determined to be needed for the preparation of the ProDoc and all other final outputs as guided by the PPG Team Leader; review the gender indicators and activities that can be undertaken within the proposed structure of the project and advise on possible additional indicators. Project Design and Preparation of the full-sized project document c. Participate fully in the formulation of the project Objective, Outcomes, Outputs and Activities as well as Baselines, Targets and Indicators. d. Draft the Gender Action Plan, with appropriate budget and identification of appropriate project interventions to ensure gender mainstreaming in the project; the Gender Analysis and Gender Action Plan will be finalized by the International Safeguards Expert on the basis of the inputs of the national gender specialist. e. Using the findings from the gender analysis, provide inputs to the project's results framework and theory of change; ensure gender considerations are integrated into the project's theory of change. f. Support the agreements on project management arrangements and ensure that gender is adequately incorporated into these arrangements. g. Organize and provide substantial inputs into the validation workshop.

	Final Deliverables h. UNDP ProDoc information and details with all required sections and Annexes, in line with the standard UNDP-GEF ProDoc template and annotated guidance. i. Gender Analysis and Action Plan (support). **Qualifications** j. Master's degree or higher in a relevant field, such as gender studies, women studies, or closely related field. k. Minimum 5 years of demonstrable experience in the technical area of gender analysis. l. Fluency in written and spoken Portuguese; fluency in English is a distinct advantage.